Call for Proposals

**NaRCAD2024:** [**The 12th International Conference on AD**](http://www.narcad.org/conference-series.html)

***“Envisioning Our Future: Growth and Innovation in AD”***

November 14 & 15, 2024

**Breakout Session Application**

**INSTRUCTION & OVERVIEW PAGE**

**As of March 15, 2024, NaRCAD will accept proposals for in-person conference presentations.**

* **Formatting, & Submission Deadline:** Please complete your submission in one continuous Word Document attachment in size 12 font and submit to [narcad@bmc.org](mailto:narcad@bmc.org) on or after March 15, 2024, using the subject line: "**NaRCAD2024 Proposal: Your Organization's Name & Presenter Name."**
* Proposals will be reviewed between March 15 and May 31, 2024, with **the final deadline to submit being May 31, 2024 by 5 p.m. ET.**
* Applications will be reviewed on a rolling basis. Our review team will make final selections and contact all applicants no later than July 1, 2024.
* For multiple submissions, please complete and send as separate files and entries.

1. **Breakout Session (Workshop) 90 minutes in length**

*(Number of presenters: 1-4)*

**NaRCAD2024 Breakout Session Submission Cover Page:**

1. I understand that this application will be considered for an in-person format only *(there will be no virtual presentation options for this conference)*.
2. Presentation title:

*(please use a* ***clear and brief title;*** *do not use the same name as for a corresponding research publication):*

1. Presenter(s) name:
2. Presenter(s) e-mail address:
3. Organization(s):
4. Sources of funding for the project:
5. Potential conflicts of interest:
6. Please include 3-5 sentence speaker bio(s) & headshot(s) below or as additional attachments:

**Breakout Session (Workshop) 90 minutes in length**

*(Number of presenters: 1-2)*

**(1000 word limit)**

*Anticipated breakout group size is approximately 35-50 participants, depending on number of participants at the conference. Breakout sessions should include substantial interaction between presenters and participants. Submissions should include a minimum of the following information:*

1. **Breakout session title:** *(Please make clear and relatively brief, using creative language that conveys the essence of your session:)*
2. **3-4 sentence session description:**
3. **Learning Objectives for participants:**
4. **Detailed session agenda: *(****including precise times planned for activities totaling 90 minutes, explanation of how interactive activities will be incorporated, and the role of leader(s)/moderator(s) in each activity)*
5. **Statement of AD relevance:** (*Please describe the relevance to for academic detailing and related outreach educational interventions)*
6. **Additional description of opportunities and methods for participant interactivity: (***e.g. small group work, role play, etc.)*